

July 22, 2010

Dear Sir / Madam,

Sub: I Year M.E./ M.Tech - Admission 2010-11.

With reference to the above, you are required to meet the Public Relation Officer at the college campus in Ambattur-Redhills Road, Velammal Nagar, Chennai 600 066 on or before 2.8.2010 to complete the admission formalities with the following documents and Demand Drafts listed below:

I. ORIGINAL DOCUMENTS

1. UG Provisional / Degree Certificate
2. UG Mark statement/ Consolidated mark statement
3. TANCET Hall Ticket and Mark Sheet (is applicable)
4. Permanent community card in case of BC/MBC/SC/ST
5. Transfer Certificate
6. Conduct Certificate
7. 10th Std and 12th Std mark sheet

II. One complete set of attested xerox copies of all documents (i.e. item 1 to 7).

III. 3 Passport size photographs.

IV. Demand Drafts:

- Tuition fee & Other Amenities - Rs.44,000/- DD in favour of Velammal Engineering College, payable at Chennai.
- Transport fee - Rs.15,000/- p.a. (if required) (DD in favour of Velammal Educational Trust – Transport, payable at Chennai.
- Hostel fee - Rs. 42,500/- (if required) (DD in favour of Valli Hospitality, payable at Chennai.

Please take enough copies of original documents before submission to college office.

WELCOME TO VEC!

With best wishes

Yours sincerely,

Public Relation Officer

VELAMMAL ENGINEERING COLLEGE

Ambattur-Redhills Road, Chennai 600 066.

Date: 22.7.2010

CANDIDATES ALLOTTED FOR ADMISSION INTO **FIRST YEAR ME COURSE UNDER GOVERNMENT QUOTA** ARE REQUESTED TO PAY THE FEE PRESCRIBED BELOW IN THE FORM OF DEMAND DRAFT ONLY. CASH/CHEQUE WILL NOT BE ACCEPTED.

Particulars of Fee	
Tuition fee	30,000 per sem.
Caution Deposit (Refundable)	5,000
Amenities	4,000 p.a.
TOTAL	39,000

The Demand Draft for the above fee must be drawn in favour of Velammal Engineering College, payable at Chennai.

Note: Amount paid at the DOTE may be deducted from the total amount.

Transport Fee: Rs.15,000/- p.a.

The Demand Draft for the above fee must be drawn in favour of Velammal Educational Trust –Transport, payable at Chennai.

Hostel Fee : Admission fee: Rs. 500/-
Hostel Deposit: Rs. 2000/-
(Refundable)
Boarding & Lodging: Rs.40000/- p.a.

Rs.42500/-

The Demand Draft for Hostel fee must be drawn in favour of M/s. Valli Hospitality, payable at Chennai.

The aforesaid fee is subject to amendment as directed by University / AICTE / Government.

GENERAL INSTRUCTIONS:

FEE ONCE PAID WILL NOT BE REFUNDED OR TRANSFERRED UNDER ANY CIRCUMSTANCES.

I. The following originals must be submitted at the time of admission:

1. UG Provisional / Degree Certificate
2. UG Mark lists
3. Transfer Certificate
4. Conduct Certificate
5. Community Certificate (Permanent Community Card)
6. X th Mark List
7. XII th Mark List
8. TANCET Hall Ticket
9. TANCET Mark Sheet
10. Allotment Order
11. Physical Fitness Certificate

II. A set of attested Xerox copies of the above items (1 to 11) and 6 passport size photograph must also be submitted during admission.

Note: 1. Please take enough copies of original documents before submission to college office.

2 Parents must accompany their wards for admission formalities.

Public Relation Officer